



FOR OFFICE USE
ONLY

PQ	ROF	IP
STO	OPTI	FOC
PC	FL	TT

DSL Order Form

Your Company Name: _____
Install Address (please print clearly): _____

Phone Number DSL service to be installed: _____

Technical Contact Name and Phone Number: _____

Technical Contact Email Address: _____

Billing Address: _____

Billing Contact Name and Phone Number: _____

Billing Contact Email Address: _____

Billing Term for DSL circuit: All DSL accounts are billed on a monthly basis

Credit Card Number: _____ Exp Date: _____

I authorize Waymark Internet Services, Inc. to automatically charge my credit card each month for my DSL Internet services and phone circuit.	
Signature: _____	Date: _____

Local Telephone Company: Southwestern Bell Verizon
Level of Service or Speed: _____ New Upgrade Downgrade

Hours the building is open: _____
Is the building a high-rise? (Yes/ No)
Multi tenant? (Yes/ No)
What floor is your office? _____

Operating System for Server: _____
Operating System for Workstations: _____
DSL Equipment: Please Order Modem Self Install Kit DSL Router I have my own equipment
USB Port: Yes No I don't know

Number of IP's needed for service (Subnet of 8 included with service): _____
Additional fees applied for additional IP addresses

- Important things to know:
1. Typical installations take around 3 weeks and could be longer due to difficulties encountered by the telephone companies.
 2. If you have to report a trouble ticket on your line you may do so Mon-Fri 8-5 pm. This is necessary due to the hours the telephone company will work on dsl circuits.
 3. Typical repair times on dsl circuits (depending on the problem) range from 1-7 days.
 4. We highly recommend keeping a modem in your machine for an alternative connection if your circuit does go down.
 5. When running servers such as DNS, Web Hosting, or Mail, we highly recommend having a secondary connection available. This will allow your services to be available in the case of line difficulties.

<u>Authorization</u>	
I authorize Waymark Internet Services, Inc. to order DSL service from my local telephone company on my behalf. I understand that I am responsible for installation and recurring charges billed to me directly by the telephone company. I understand that in the event I choose to cancel my DSL service it is my responsibility to contact Waymark Internet Services, Inc. and give a 30 day written notice to disconnect the DSL circuit and I am responsible for any cancellations fees incurred.	
Authorized Representative _____	Date: _____